

CANDIDATE REFERENCE

Consultant's name: _____

Candidate:		Date:	
Company name:			
Company address:			
Referee name:			
Referee job title:			
Referee email:			
Referee phone:			

Candidates position(s) held:
What was your working relationship like with him / her:
What were their duties and responsibilities:
Employment period from _____ to _____
What would you rate their technical skills (select one): Poor <input type="checkbox"/> Satisfactory <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/>

What would you rate their competency (select one):

Poor Satisfactory Good Excellent

What would you rate their punctuality (select one):

Poor Satisfactory Good Excellent

What would you rate their reliability (select one):

Poor Satisfactory Good Excellent

What would you rate their attendance (select one):

Poor Satisfactory Good Excellent

What was their relationship like with colleagues:

Would you reemploy them again? If yes, why. If no, why:

Why did they leave your company:

What were their strengths and weaknesses:

Do you believe they are qualified to do the role of _____:

Is there anything else you would like to inform us to help us make a better assessment: